

REQUEST FOR NDC

Name of Estate
&
Stamp

To: Secretary
DHA Gujranwala

It is submitted that I / we, _____
S/W/D of _____,
am / are a bona-fide member of DHA Gujranwala. I / we have decided to transfer my/ our plot / file
in the name of Mr/ Mrs/ Miss _____,
S/W/D of _____,
holding CNIC# _____,
Mobile # _____. I / we hereby request for issuance of NDC.

Details of my / our plot are as follows:-

OLF/ OBF/ SBF/CBF/ABF # _____ Size _____ Phase _____
Membership # _____.

Date _____

Yours Sincerely
Mobile # _____

FOR OFFICIAL USE ONLY

Record Office	App No	Registration No	Size in Marlas/Sqft	Phase	Transfer No
	Plot Price	Due To-Date	Surcharge	Paid	Outstanding
Docus to be Surrendered	Allocation/ Tfr Allocation Letter	Intimation/ Tfr Intimation Letter	Allotment Letter	NOC by GHQ	Record Officer
Land Office	Dir Land				
Legal Office	Dir Legal				
Finance Office	It is certified that all dues of DHA against above mentioned plot / file have been received and plot is cleared for transfer. However, member is required to pay any variation in development / additional charges immediately on demand if the need so arises. Member has also paid fol Govt taxes / DHA charges :-				
	NDC Fee		Membership Fee		
	Tfr Fee		Sports Fund		
	Surcharge		FBR adv Tax u/s 236c		
	Stamp duty		FBR adv Tax u/s 236k(3)		
	Urgent Tfr		Sub Office Charges		
				Addl Dir Finance	
Tfr & Record Br	Dir Tfr & Record				
Note: a. Please attach photocopy of CNIC, Allocation / Tfr Allocation / Intimation / Tfr Intimation/ Allotment Letter. b. Please deposit tfr documents as per check list including paid copy of tfr fee, IT-5 Form with bank receipt and other dues (if any) at least one day prior to transfer. c. This NDC is valid for NEXT THIRTY DAYS Only. Please bring original Allocation / Tfr Allocation / Intimation / Tfr Intimation/ Allotment Letter at the time of transfer.					