



APPLICATION – REGISTRATION OF PROPERTY DEALERS

1. Name of Firm _____
2. Name of Chief Executive _____
3. Mailing Address _____
_____ City _____

Photo of the
Chief Executive

4. Phones:
Mobile # _____ Residential # _____
Office # _____ E-mail _____

5. Excise and Taxation Registration Certificate _____
(Attach Photocopy)

6. Taxpayer Registration Certificate / NTN issued by FBR _____
(Attach Photocopy)

7. Name of Bankers / Account Number _____

8. Registered with other Societies i.e DHA, Bahria Town, Citi Housing, etc _____

9. Year of Establishment _____

10. Particular of the Chief Executive:-

a. CNIC No

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b. Qualification _____

c. Residential Address _____

d. Telephones (1) Residential _____ (2) Mobile _____

11. Particulars of Representatives

	<u>Name</u>	<u>Designation</u>	<u>CNIC No</u>
a.	_____	_____	_____
b.	_____	_____	_____
c.	_____	_____	_____
d.	_____	_____	_____

Date: _____

Signature & Stamp

DOCUMENTS TO BE ATTACHED

1. Photo copy of CNIC.
2. 2x passport size photographs.
3. Bank Draft / Pay Order in favour of DHA Gujranwala of Rs. 60,000/.
4. Photocopy of Excise and Taxation Registration Certificate.
5. Photocopy of Taxpayer Registration Certificate / NTN issued by FBR.
6. Undertaking on stamp paper worth Rs. 100/ for acceptance of Terms and Conditions (Specimen attached).
7. Police Verification (Specimen attached).
8. Recommendations from concerned Estate Agents Association (Specimen attached).
9. Processing Charges Rs 5000/ (Non Refundable).

TERMS AND CONDITIONS
(Registration with DHA Gujranwala As Property Dealer)
(On stamp paper worth Rs. 100/)

I, _____ S/O _____
resident of _____
owner of _____ Estate, situated at _____ (City)
in possession of my full faculties and senses and of my free will and without any coercion or
duress, do hereby solemnly affirm and declare as under:-

- a. That I will abide by the rules and regulations of DHA Gujranwala.
- b. That I will charge commission @ 1% as services charges on sale / purchase of any deal from each party.
- c. That I will charge half month rent as commission from Lessor and Tenant parties.
- d. Detail of my accounts is as under :-
 - (1) Account No 1 _____, Bank / Branch _____
 - (2) Account No 2 _____, Bank / Branch _____
- e. In case of my involvement in any fraudulent / financial corruption my registration should be cancelled forth with.
- f. In case of any dispute, the decision of DHA would be final, and not to be challenged at any forum / Court of Law.
- g. That above statement is true and correct to the best of my knowledge and belief and nothing has been concealed.

DEPONENT

VERIFICATION

Verified on Oath at _____ this _____ day of _____
(City)
that the contents of above affidavit are true to the best of my knowledge and belief and
nothing has been concealed there from.

DEPONENT

POLICE VERIFICATION

(Registration of Property Dealer – DHA Gujranwala)

Name: _____

Son of : _____

Permanent Home Address: _____

Present Address: _____

Concerned Police Station: _____

Tehsil : _____ **District :** _____

Mobile No: _____

Identity Card No: _____

Verification as : Registration as Property Dealer – DHA Gujranwala

Police authorities are requested to verify general character of the individual with particular emphasis on following:-

- a. Involved / punished in criminal /civil offence.
- b. Found / reported involved in any immoral / undesirable activities.
- c. Reportedly involved in anti state / sectarian activities.
- d. Involvement in any fraudulent / financial corruption.

Date: _____

Stamp / Signature

VERIFICATION CERTIFICATE
(On Official Letter Head of Estate Agents Association)

It is certified that Mr _____ S/O _____

R/O _____

Chief Executive of _____ Estate, is a noble person, has got good moral ethics and enjoys good reputation amongst the dealers. He is a responsible citizen and his attitude towards his clients is remarkable. He has been working in the field since _____ years; neither FIR nor any complaint has been lodged against him. It is also stated that there is no litigation pending in any court of law against him. This certificate has been given for registration as property dealer with DHA Gujranwala.

President Estate Agents Association

Secretary Estate Agents Association