



Name of Estate
With
Stamp & Signature
Buyer

REQUEST FOR NDC
FOR OFFICIAL USE ONLY

Name of Estate
With
Stamp & Signature
Seller

To: Secretary
DHA Gujranwala
It is submitted that I / we, _____

S/W/D of _____,
am / are a bona-fide member of DHA Gujranwala. I / we have decided to transfer my/ our plot / file in
the name of Mr/ Mrs/ Miss _____,
S/W/D of _____, holding CNIC No _____,
Address _____,

I / we hereby request for issuance of NDC. Details of my / our file/plot are as follows:-
Type of File _____ File No _____ Plot Size _____ Phase _____
Loc Plot No _____, Membership No _____, Applied Date _____,
Mobile No _____,

Yours Sincerely

Record Office	App No	Registration No	Size in Marlas/Sqft	Phase	Transfer No
Docus to be Surrendered	Allocation/ Tfr Allocation Letter	Intimation/ Tfr Intimation Letter	Intimation(Loc)/ Allotment Letter	NOC by GHQ	Record Officer
Land Dte	Dir Land				
Legal Dte	Dir Legal				
BC Dte	Dir BC				
Planning Dte	Corner	Facing Park	80 Ft Wide or Above Road	Excess Land	Dir Planning
Finance Dte	It is certified that all dues of DHA against above mentioned plot / file have been received and plot is cleared for transfer. However, member is required to pay any variation in development / additional charges immediately on demand if the need so arises. Member has also paid fol Govt taxes / DHA charges: -				
	NDC Fee		Sports Fund		Addl Dir Finance
	Tfr Fee		FBR adv Tax u/s 236c		
	Surcharge		FBR Adv Tax u/s 236K3)		
	Stamp duty		Sub Office Charges		
	Urgent Tfr		Corner/Facing Park/ 80 Feet Road		
Membership Fee		Excess Land			
T & R Dte	Dir Tfr & Record				
Note: a. Please attach photocopy of CNIC, Allocation/ Tfr Allocation/ Intimation/ Tfr Intimation/ Allotment /Intimation (Location Ballot) Letter / Possession Letter. b. Please deposit tfr documents as per check list including paid copy of tfr fee, IT-5 Form with bank receipt and other dues (if any) at least one day prior to transfer. c. This NDC is valid for NEXT THIRTY DAYS Only. Please bring original Allocation / Tfr Allocation / Intimation / Tfr Intimation/ Allotment/ Intimation (Location Ballot) Letter at the time of transfer.					