

CONTRACTORS REGISTRATION FORM DHA - GUJRANAWALA



Category Applied: C-A () C-B () C-1 () C-2 () C-3 () C-4 () C-5 () C-6 () C-7 ()

1. Name of Company :

2. Address:

3. Email:

4. Tel:

5. Fax:

6. Type Of Business:

Listed Company Non Listed Company Partnership Sole Proprietorship

Others (Please Specify): _____

7. NTN: _____ 8. GST No: _____ (if registered)

9. PEC Reg No: _____ 10. PEC Category: _____

11. Authorized Signatories: (authorized to signs bids/offers/contracts & receive cheques)

Serial	Name & CNIC	Contact No	Specimen Signatures
Note: use duly signed and stamped separate sheet if required.			

12. BANK NAME

Branch address:

Bank account no.:

Account Title:

13. Plant and Machinery available with the contractor/firm

Serial	Name of Machinery	Model	Make	Registration/Engine No.	Number Of Units
Note: use duly signed and stamped separate sheet if required.					

14. List of Engineering Staff Employed By Contractor/Firm

Serial	Name & CNIC	designation	Qualification	Date since employed
Note: use duly signed and stamped separate sheet if required.				

15. Declaration

I _____ CNIC _____ Desgn _____ of Messrs _____ do hereby declare and confirm that the information provided herein is true, accurate and correct to best of my knowledge and belief and nothing has been concealed intentionally. I agree that this registration, if accepted, shall be valid for three years from the date of approval and it does not constitute an assumed obligation whatsoever by DHA. I also confirm that in the event of any changes of status or changes in the elements of the aforementioned information, details shall be provided as and when changes take place.

Signature

Stamp

Date

16. Checklist of Documents to be Attached.

- Certificate of incorporation / partnership deed / undertaking in case of sole proprietorship
- Articles/memorandum of association & Form A (in case of company)
- Copy of license issued by Pakistan Engineering Council.
- NTN certificate and sale tax registration certificate (if registered under sales tax)
- CNIC of directors / members/ partners and authorized signatories.
- Pay order in the favour of DHA Gujranwala of the respective amount mentioned at point 17.
- Company financial statement/balance sheet (audited reports) for the last two fiscal years. In case of audit accounts are not available; a business profit & loss statement is required to be submitted on the company letter head along with copies of final income tax returns for the last two years.
- Company profile along with past experience over the last two years stating major contracts, with values and corresponding client name.

Note: All parts of Registration Form must be completed, and all above requirements must be fully complied with. Incomplete forms will not be processed.

Registration with DHA, if accepted, does not constitute any obligation on part of DHA to guarantee any tender invitation, contractual awards or any order for product or service. It must be treated as prequalification.

Please send this form to following address through registered post or courier service:

Director Development

Development Branch

Defense Housing Authority, Grand Trunk Road (Near Chenab Gate)

Gujranwala Cantt

Gujranwala, Pakistan

For queries: UAN: 055-111-666-000

17.

DHA Gujranwala Registered category	Limit of Award of Contract	Registration Fee
C-A	No limit	Rs. 300,000/-
C-B	Up to Rs. 4000 Mn	Rs. 250,000/-
C-1	Up to Rs. 2500 Mn	Rs. 200,000/-
C-2	Up to Rs. 1000 Mn	Rs. 175,000/-
C-3	Up to Rs. 500 Mn	Rs. 150,000/-
C-4	Up to Rs. 200 Mn	Rs. 100,000/-
C-5	Up to Rs. 65 Mn	Rs. 50,000/-
C-6	Up to Rs. 25 Mn	Rs. 25,000/-
PEC Un-Registered Category	Limit of Award of Contracts	Registration Fee
C-7	Up to Rs. 2.5 M	Rs. 50,000/-

10 % of the registration fee will be charged as Annual Renewal Fee.

For official use only:		
<u>Verification</u>	<u>Remarks</u>	<u>Recommendation Development Branch</u>
Registration No Allotted:	_____	
Category Allotted:	<input type="text"/>	Desg: Director
Development		
Date received by DHA:	_____	Sign:
Date evaluated:	_____	Stamp:
Registration intimated on :	_____	
Rejection intimated on:	_____	