

To: The Secretary
DHA , Gujranwala

Subject: Transfer of Plot / House No _____, Sector _____, Phase _____, DHA,
Gujranwala

(Forwarding Letter)

Sir,

1. It is respectfully stated that _____S/O, W/O, D/O _____,holding CNIC number _____, owner of Plot / House Number _____,Phase 1 of DHA Gujranwala, died on _____.

2. I / we, the undersigned, am / are the only legal heir(s) of deceased. It is therefore requested that above mentioned Plot / House may kindly be transferred in my / our name(s).

Following documents are attached:-

- a. Affidavit in original and 2 x photocopies (duly attested by Oath Commissioner).
- b. Photocopies of CNICs of all legal heirs.
- c. Death Certificate (duly attested).
- d. Original intimation / allocation / allotment letter or transfer letter.
- e. Advertisement regarding death in two newspapers (Urdu and English).
- f. 2 x photographs of each legal heir(s).
- g. Registration / Membership Form.
- h. Certified copy of court orders.
- i. Original Declaratory Decree respecting legal heir(s) & minors if any issued by the Civil Court having competent jurisdiction.

OR

Attested copy of the decree from the same court which issued the decree.

Respectfully

<u>Ser</u>	<u>Name of the Legal Heirs</u>	<u>Relationship</u>	<u>Signatures& Thumb Impression</u>
a.	_____	_____	_____
b.	_____	_____	_____
c.	_____	_____	_____
d.	_____	_____	_____
e.	_____	_____	_____
f.	_____	_____	_____
g.	_____	_____	_____